General Information about EDTS Files

The following data will be provided to centers via the EDTS system's RDM folder: registration, diagnosis, adult uniform assessment, and child/adolescent uniform assessment. Files will be found in your center's RDM folder and adhere to the following naming convention:

RDM
9digitETIN_CEABDYYJJJ   for child/adolescent UA data
9digitETIN_DIAGYYJJJ   for diagnosis data
9digitETIN_REGYYJJJ   for registration data
9digitETIN_UABDYYJJJ   for adult UA data

Files will be posted to the EDTS server daily by 8am Central Time, five (5) days a week, barring any systems issues or scheduled maintenance. Each file will contain all records that were updated (lastup_dt/lastup_tm) since the last file for the center was extracted. If no data exists to extract for the file, the trailer record count will equal 0. Due to server constraints, the EDTS folders will be purged on the 16th of each month deleting data that is more than 16 days old (data from the previous month).

Please note that registration and diagnosis information can continue to be batched to Department of Health and Human Services or HHS (formerly MHMR). If your center chooses to batch registration and diagnosis data, Resiliency and Disease Management (RDM) staff strongly suggest that centers FTP this data daily to HHS to ensure uniform assessment data can be entered in a timely manner. The uniform assessment tools have associated data entry timeline requirements and thus RDM cannot be entered into WebCARE until the client is registered and diagnosed in the CARE system. (Diagnosis records are not required for crisis intake records). If your center chooses to continue to batch registration and diagnosis information, you will not have to download the registration or diagnosis files provided via the EDTS system.

Password, security, and RDM folder questions should be directed to the Central Help Desk at 1-888-952-4357.