QWS3270 – Print Assistance Document for CARE

Along the top 'bar' (menu) for QWS3270 is "OPTIONS".

Under "OPTIONS" is a selection called 'Session'.

Select Options & Session, this will bring up a new box on the screen.

There is a scroll bar to the right side of the box, and at the bottom is a 'Printer' selection.

Once you select 'Printer', you can then 'Select a Printer" (pull down at top of window) which is generally set to "Windows Default Printer"

This should be the same location emails & word document are sent when you work outside of QWS3270.

Set printers as you need & hit 'Apply' button, then 'OK' button to close the box.

Once within CARE (using the C62 screen as an example).

On the second menu bar is a 'printer figure' (5th item over from the left).

With good configuration, hitting that 'Printer figure' should send a screen print to your local (windows default) printer.

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06-29-16              C62:INDIVIDUAL PLAN OF CARE (IPC): INQUIRY              VC060490


                         PLEASE ENTER ONE OF THE FOLLOWING:


                                   CLIENT ID: _____
              COMPONENT CODE/LOCAL CASE NUMBER:  ____ / _____
                             MEDICAID NUMBER:  _____



                              ENTER IF DESIRED:


      PLAN DATE RANGE:    BEGIN DATE:  _____ (MMDDYYYY)
                            END DATE:  _____ (MMDDYYYY)
                   VIEW ALL REVISIONS:  _  (Y/N)


                 PRINTER CODE:  _____ (ENTER FOR HARD-COPY)


                         *** PRESS ENTER ***




         ACT: _____  (C60/PROV INQUIRY MENU, A/MA MAIN MENU, HLP(PF1)/SCRN DOC)
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If your VPN / LAN connection does not allow connection (screen prints) then another method is possible.
Using your 'mouse' you can highlight the screen and Cut-N-Paste to a Word document.

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                    PLEASE ENTER ONE OF THE FOLLOWING:


                                    CLIENT ID: _____
         COMPONENT CODE/LOCAL CASE NUMBER: ____ / _____
                              MEDICAID NUMBER: _____



                            ENTER IF DESIRED:

       PLAN DATE RANGE:    BEGIN DATE:      _____ (MMDDYYYY)
                           END DATE:        _____ (MMDDYYYY)
                  VIEW ALL REVISIONS:  _  (Y/N)

                    PRINTER CODE: _____ (ENTER FOR HARD-COPY)

                         *** PRESS ENTER ***




       ACT: _____   (C60/PROV INQUIRY MENU, A/MA MAIN MENU, HLP(PF1)/SCRN DOC)
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Or another method to capture the screen is: Copy All / Append All

From the top menu bar: Select Edit / Copy All.   Then on subsequent screens: Edit / Append All

Once you have all your data, open a blank word document & 'Paste'.

This grabs all information done via the 'Copy All / Append All' & puts it in the word document.

You may have to close out of your VPN session in order to print to a local printer.   This is a VPN limitation, not a CARE limitation.