CARE

Client Assignment and Registration System
Texas Department of Mental Health and Mental Retardation

| CARE-COM1 | **Client Assignment: Community-Based** | (Action Code 320) | Rev. 5/19/93 |

Last Name/ Suffix ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐ ☐☐☐

Client ID ☐☐☐☐☐☐☐☐☐

Local Case Number ☐☐☐☐☐☐☐☐☐

First Name ☐☐☐☐☐☐☐☐☐☐

Component ☐☐☐

Middle Name ☐☐☐☐☐☐☐☐☐

Action Add: ☐ Change: ☐ Delete: ☐

Activity Assignments

Community-Based Residential ☐ 1

Location Code (Residential Programs) ☐☐☐☐

Assignment Effective Date ☐☐ – ☐☐ – ☐☐
MM   DD   YY

Assignment End Date ☐☐ – ☐☐ – ☐☐
MM   DD   YY

Client/Family Support ☐ 2

Location Code (Optional) ☐☐☐☐

Assignment Effective Date ☐☐ – ☐☐ – ☐☐
MM   DD   YY

Assignment End Date ☐☐ – ☐☐ – ☐☐
MM   DD   YY

Completed By: _____ Date: _____

Client Assignment: Community-Based (CARE-COM1)

Field Name	Type	Contents
LAST NAME	R	Person's last name.
SUFFIX	O	Person's last name suffix. (e.g. Jr, Sr, II)
FIRST NAME	R	Person's first name.
MIDDLE NAME	O	Person's middle name.
CLIENT ID	O	Person's statewide identification number.
LOCAL CASE NUMBER	R	Person's local case number.
COMPONENT	R	Component code.
ACTION ADD	O/R	You must check this box if data is to be added to CARE.
ACTION CHANGE	O/R	You must check this box if data is a change to data already in CARE.
ACTION DELETE	O/R	You must check this box if data is to be deleted from CARE.

ACTIVITY ASSIGNMENTS

Community-Based Residential 1

Field Name	Type	Contents
LOCATION CODE (RESIDENTIAL PROGRAMS)	R	Person's residential location.
ASSIGNMENT EFFECTIVE DATE	R	Date assignment is effective. MMDDYY format.
ASSIGNMENT END DATE	O/R	Date assignment ends. MMDDYY format. Required when closing an assignment.

Client/Family Support 2

Field Name	Type	Contents
LOCATION CODE (OPTIONAL)	O	Person's non-residential location.
ASSIGNMENT EFFECTIVE DATE	R	Date assignment is effective. MMDDYY format.
ASSIGNMENT END DATE	O/R	Date assignment ends. MMDDYY format. Required when closing an assignment.
COMPLETED BY	R	Signature of person completing form.
DATE	R	Date form is completed.