

BATCH TRANSACTION RECORD  
LAYOUT

Name: Batch Registration  
Transaction

FIELD TYPE		GLOBAL FORMAT	GLOBAL ATTRIBUTES							
(N)UMERIC			Character format, whole number, right justified, leading zeroes, not specified value=zeros							
(A)LPHA-NUMERIC			Left justified, padded spaces, not specified value=spaces							
(T)IME		HHMM	Character format, numeric digits, 24 hour military time, HH=HOUR (00-23) MM=MINUTES (00-59), not specified value=spaces							
(D)ATE		YYYYMMDD	Character format, numeric digits, YYYY=YEAR, MM=MONTH, DD=DAY, not specified value=spaces							
PHY REC #	REL POS	DATA ELEMENT NAME	CARE FIELD NAME	USAGE	TYPE	LEN	REQ	DESCRIPTION	VALIDATION	
1	1	Component Code	COMP	Key	N	3	Y		Must equal your TDMHMR component code.	
1	4	Record Type	REC_TYPE	Key	N	1	Y	Transaction data record.	Must equal '1'.	
1	5	Transaction Code	TRANS	Key	N	2	Y	Batch registration transaction.	Must equal '05'	
1	7	Transaction Format Version	TRANS_VER	Key	A	1	Y	Current version of transaction.	Must equal 'A'.	
1	8	Logical Transaction Number	LOG_TRANS_NO	Key	N	6	Y	Logical transaction number in transaction file.	Logical transaction numbers must be in ascending order in transaction file.	
1	14	Physical Record Number	PHY_REC_NO	Key	N	2	Y	Physical record sequence number within logical transaction.	Must equal '01'.	
1	16	Batch Number	BATCH_NO		A	2		Assigned by component.	This information is for component cross-reference use only.	

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(N)UMERIC (A)LPHA-NUMERIC (T)IME	HHMM	Character format, whole number, right justified, leading zeroes, not specified value=zeros Left justified, padded spaces, not specified value=spaces Character format, numeric digits, 24 hour military time, HH=HOUR (00-23) MM=MINUTES (00-59), not specified value=spaces
(D)ATE	YYYYMMDD	Character format, numeric digits, YYYY=YEAR, MM=MONTH, DD=DAY, not specified value=spaces

PHY REC #	REL POS	DATA ELEMENT NAME	CARE FIELD NAME	USAGE	TYPE	LEN	REQ	DESCRIPTION	VALIDATION
1	18	Transaction Enter Date	TRANS_ENTER_DATE		D	8	Y	Date transaction was entered.	
1	26	USER ID	USER_ID		A	5		User ID of the person that entered the transaction on your local computer system.	
1	31	Local Case Number	CASE		A	10	Y	Local case number must be unique within your component.	Local case number must already Exist on care for your component. Must not be entirely alphabetic. Must not begin with 'Y'.
1	41	Last Name	LASTNM		A	16	Y		
1	57	Suffix	LAST_SUF		A	3		'JR','SR','I','II'. ETC.	.
1	68	First Name	FIRSTNM		A	11	Y		
1	71	Middle Name	MIDNM		A	10			

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(N)UMERIC (A)LPHA-NUMERIC		Character format, whole number, right justified, leading zeroes, not specified value=zeros Left justified, padded spaces, not specified value=spaces
(T)IME	HHMM	Character format, numeric digits, 24 hour military time, HH=HOUR (00-23) MM=MINUTES (00-59), not specified value=spaces
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PHY REC #	REL POS	DATA ELEMENT NAME	CARE FIELD NAME	USAGE	TYPE	LEN	REQ	DESCRIPTION	VALIDATION
2	1	Component Code	COMP	KEY	N	3	Y		Must equal your TxMHMR Component Code.
2	4	Record Type	REC_TYPE	KEY	N	1	Y	Transaction data record.	Must equal '1'.
2	5	Transaction Code	TRANS	KEY	N	2	Y	Batch registration transaction.	Must equal '05'.
2	7	Transaction Format Version	TRANS_VER	KEY	A	1	Y	Current version of transaction.	Must equal 'A'.
2	8	Logical Transaction Number	LOG_TRANS_NO	KEY	N	6	Y	Logical transaction number in transaction file.	Logical transaction numbers must be in ascending order in transaction file.
2	14	Physical Record Number	PHY_REC_NO	KEY	N	2	Y	Physical record sequence number within logical transaction.	Must equal '02'.
2	16	Sex	SEX		A	1	Y		See 'SEX' decode table.

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(D)ATE	YYYYMMDD	Character format, numeric digits, 24 hour military time, HH=HOUR (00-23) MM=MINUTES (00-59), not specified value=spaces Character format, numeric digits, YYYY=YEAR, MM=MONTH, DD=DAY, not specified value=spaces

PHY REC #	REL POS	DATA ELEMENT NAME	CARE FIELD NAME	USAGE	TYPE	LEN	REQ	DESCRIPTION	VALIDATION
2	17	New Race	RACE (old ethnicity)		A	1	Y		See 'RACE' decode table.
2	18	Birthdate	BIRTH_DT		D	8	Y		Must be < registration date.
2	26	Social Security Number	SSN		A	9	Y		Must be all numeric digits (except all zeros), or 'N' for none, or 'U' for unknown.
2	35	Presenting Problem	PRES_PROG		N	1	Y		See 'PRESENTING PROBLEM' decode table.
2	36	Registration Date	EFF_DT		D	8	Y		Registration date must be < = transaction enter date.
2	44	Registration Time	REG_TM		T	4	Y		
2	48	Street	STREET		A	25			

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PHY REC #	REL POS	DATA ELEMENT NAME	CARE FIELD NAME	USAGE	TYPE	LEN	REQ	DESCRIPTION	VALIDATION
3	1	Component Code	COMP	KEY	N	3	Y		Must equal your TxMHMR component code.
3	4	Record Type	REC_TYPE	KEY	N	1	Y	Transaction data record.	Must equal '1'.
3	5	Transaction Code	TRANS	KEY	N	2	Y	Batch registration transaction.	Must equal '05'.
3	7	Transaction Format Version	TRANS_VER	KEY	A	1	Y	Current version of transaction.	Must equal 'A'.
3	8	Logical Transaction Number	LOG_TRANS_NO	KEY	N	6	Y	Logical transaction number in transaction file.	Logical transaction numbers Must be in ascending order in Transaction file.
3	14	Physical Record Number	PHY_REC_NO	KEY	N	2	Y	Physical record sequence number within logical transaction.	Must equal '03'.



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(D)ATE	YYYYMMDD	Character format, numeric digits, YYYY=YEAR, MM=MONTH, DD=DAY, not specified Value=spaces

PHY REC #	REL POS	DATA ELEMENT NAME	CARE FIELD NAME	USAGE	TYPE	LEN	REQ	DESCRIPTION	VALIDATION
3	16	City	CITY		A	20			Cannot be numeric. Can have the following special characters: blanks, "-", ".", or "/".
3	36	State	STATE		A	2			Must be a standard two letter state abbreviation.
3	38	Zip Code	ZIP		N	5			Must be numeric and 5 characters In length. Zip Code is required if a city and state are included.
3	43	Zip Code Suffix	ZIPSUF		N	4			Must be numeric and 4 characters in length.
3	47	County of Residence	CNTY		N	3	Y		See 'COUNTY CODE' decode table.

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(D)ATE	YYYYMMDD	Character format, numeric digits, YYYY=YEAR, MM=MONTH, DD=DAY, not specified value=spaces

PHY REC #	REL POS	DATA ELEMENT NAME	CARE FIELD NAME	USAGE	TYPE	LEN	REQ	DESCRIPTION	VALIDATION
3	50	New Federal Ethnicity	NEW_FED_ETH		A	3			See 'NEW ETHNIC' decode table.
3	53	Marital Status	MAR_STAT		N	1			See 'MARITAL STATUS' decode table.
3	54	Annual Income	GROSS_INC		N	10		Family income (COBOL picture is 9(10). No digits to right of implied decimal point).	
3	64	Family Size	FAM_SIZE		N	2		Number of members in immediate family.	
3	66	Primary Client Phone	PHONE		N	10		Primary phone number to contact client	



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(D)ATE	YYYYMMDD	Character format, numeric digits, YYYY=YEAR, MM=MONTH, DD=DAY, not specified value=spaces

PHY REC #	REL POS	DATA ELEMENT NAME	CARE FIELD NAME	USAGE	TYPE	LEN	REQ	DESCRIPTION	VALIDATION
4	1	Component Code	COMP	KEY	N	3	Y		Must equal your TxMHMR component code.
4	4	Record Type	REC_TYPE	KEY	N	1	Y	Transaction data record.	Must equal '1'.
4	5	Transaction Code	TRANS	KEY	N	2	Y	Batch registration transaction.	Must equal '05'.
4	7	Transaction Format Version	TRANS_VER	KEY	A	1	Y	Current version of transaction.	Must equal 'A'.
4	8	Logical Transaction Number	LOG_TRANS_NO	KEY	N	6	Y	Logical transaction number in transaction file.	Logical transaction numbers must be in ascending order in transaction file.
4	14	Physical Record Number	PHY_REC_NO	KEY	N	2	Y	Physical record sequence number within logical transaction.	Must equal '04'.



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(D)ATE	YYYYMMDD	Character format, numeric digits, YYYY=YEAR, MM=MONTH, DD=DAY, not specified Value=spaces

PHY REC #	REL POS	DATA ELEMENT NAME	CARE FIELD NAME	USAGE	TYPE	LEN	REQ	DESCRIPTION	VALIDATION
4	16	Primary Correspondent Name	PRIM_COR_NM		A	25			Required if any primary correspondent information is entered.
4	41	Primary Correspondent Street	PRIM_COR_STREET		A	25			

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(D)ATE	YYYYMMDD	Character format, numeric digits, YYYY=YEAR, MM=MONTH, DD=DAY, not specified Value=spaces

PHY REC #	REL POS	DATA ELEMENT NAME	CARE FIELD NAME	USAGE	TYPE	LEN	REQ	DESCRIPTION	VALIDATION
5	1	Component Code	COMP	KEY	N	3	Y		Must equal your TxMHMR Component code.
5	4	Record Type	REC_TYPE	KEY	N	1	Y	Transaction data record.	Must equal '1'.
5	5	Transaction Code	TRANS	KEY	N	2	Y	Batch registration transaction.	Must equal '05'.
5	7	Transaction Format Version	TRANS_VER	KEY	A	1	Y	Current version of transaction.	Must equal 'A'.
5	8	Logical Transaction Number	LOG_TRANS_NO	KEY	N	6	Y	Logical transaction number in transaction file.	Logical transaction numbers must be in ascending order in transaction file.
5	14	Physical Record Number	PHY_REC_NO	KEY	N	2	Y	Physical record sequence number within logical transaction.	Must equal '05'.
5	16	Primary Correspondent City	PRIM_COR_CITY		A	20			Must not be numeric. Can have the following special characters: blanks, "/", ".", or "-".

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(N)UMERIC (A)LPHA-NUMERIC (T)IME	HHMM	Character format, whole number, right justified, leading zeroes, not specified value=zeros Left justified, padded spaces, not specified value=spaces Character format, numeric digits, 24 hour military time, HH=HOUR (00-23) MM=MINUTES (00-59), not specified value=spaces
(D)ATE	YYYYMMDD	Character format, numeric digits, YYYY=YEAR, MM=MONTH, DD=DAY, not specified value=spaces

PHY REC #	REL POS	DATA ELEMENT NAME	CARE FIELD NAME	USAGE	TYPE	LEN	REQ	DESCRIPTION	VALIDATION
5	36	Primary Correspondent State	PRIM_COR_STATE		A	2			Must be a standard two letter state abbreviation
5	38	Primary Correspondent Zip	PRIM_COR_ZIP		N	5			Required if primary correspondent zip code suffix is entered.
5	43	Primary Correspondent Zip Suffix	PRIM_COR_ZIPSUF		N	4			
5	47	Primary Correspondent Phone	PRIM_COR_PHONE		N	10			Area code concatenated with phone number; no dashes
5	57	Primary Correspondent Relation	PRIM_COR_RELATION		N	2			See 'RELATIONSHIP' decode table.

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PHY REC #	REL POS	DATA ELEMENT NAME	CARE FIELD NAME	USAGE	TYPE	LEN	REQ	DESCRIPTION	VALIDATION
6	1	Component Code	COMP	KEY	Y	3	Y		Must equal your TxMHMR component code.
6	4	Record Type	REC_TYPE	KEY	N	1	Y	Transaction data record.	Must equal '1'.
6	5	Transaction Code	TRANS	KEY	N	2	Y	Batch registration transaction.	Must equal '05'.
6	7	Transaction Format Version	TRANS_VER	KEY	A	1	Y	Current version of transaction.	Must equal 'A'.
6	8	Logical Transaction Number	LOG_TRANS_NO	KEY	N	6	Y	Logical transaction number in transaction file.	Logical transaction numbers must be in ascending order in transaction file.
6	14	Physical Record Number	PHY_REC_NO	KEY	N	2	Y	Physical record sequence number within logical transaction.	Must equal '06'.

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PHY REC #	REL POS	DATA ELEMENT NAME	CARE FIELD NAME	USAGE	TYPE	LEN	REQ	DESCRIPTION	VALIDATION
6	16	Secondary Correspondent Name	SEC_COR_NAME		A	25			Required if any secondary information is entered.
6	41	Secondary Correspondent Street	SEC_COR_STREET		A	25			

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PHY REC #	REL POS	DATA ELEMENT NAME	CARE FIELD NAME	USAGE	TYPE	LEN	REQ	DESCRIPTION	VALIDATION
7	1	Component Code	COMP	KEY	N	3	Y		Must equal your TxMHMR component code.
7	4	Record Type	REC_TYPE	KEY	N	1	Y	Transaction data record.	Must equal '1'.
7	5	Transaction Code	TRANS	KEY	N	2	Y	Batch registration transaction.	Must equal '05'.
7	7	Transaction Format Version	TRANS_VER	KEY	A	1	Y	Current version of transaction.	Must equal 'A'.
7	8	Logical	LOG_TRANS_NO	KEY	N	6	Y	Logical transaction number in transaction file.	Logical transaction numbers must be in ascending order in transaction file.
7	14	Physical Record Number	PHY_REC_NO	KEY	N	2	Y	Physical record sequence number within logical transaction.	Must equal '07'.
7	16	Secondary Correspondent City	SEC_COR_CITY		A	20			Must not be numeric. Can have the following special characters: blanks, "/", ".", "-".



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(T)IME		HHMM	Character format, numeric digits, 24 hour military time, HH=HOUR (00-23) MM=MINUTES (00-59), not specified value=spaces							
(D)ATE		YYYYMMDD	Character format, numeric digits, YYYY=YEAR, MM=MONTH, DD=DAY, not specified Value=spaces							
PHY REC #	REL POS	DATA ELEMENT NAME	CARE FIELD NAME	USAGE	TYPE	LEN	REQ	DESCRIPTION	VALIDATION	
7	36	Secondary Correspondent State	SEC_COR_STATE		A	2			Must be a standard two letter state abbreviation.	
7	38	Secondary Correspondent Zip	SEC_COR_ZIP		N	5			Required if secondary correspondent zip code suffix is entered.	
7	43	Secondary Correspondent Zip Suffix	SECON_COR_ZIPSUF		N	4				
7	47	Secondary Correspondent Phone	SEC_COR_PHONE		N	10			Area code concatenated with phone number; no dashes.	
7	57	Secondary Correspondent Relation	SEC_COR_RELATION		N	2			Required if any secondary information is provided. See 'RELATIONSHIP' decode table.	
7	59	Commitment Type	COMMIT_TYPE		N	2			Required if any commitment information is entered. See "COMMIT2" decode table.	

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(N)UMERIC (A)LPHA-NUMERIC (T)IME	HHMM	Character format, whole number, right justified, leading zeroes, not specified value=zeros Left justified, padded spaces, not specified value=spaces Character format, numeric digits, 24 hour military time, HH=HOUR (00-23) MM=MINUTES (00-59), not specified value=spaces
(D)ATE	YYYYMMDD	Character format, numeric digits, YYYY=YEAR, MM=MONTH, DD=DAY, not specified value=spaces

PHY REC #	REL POS	DATA ELEMENT NAME	CARE FIELD NAME	USAGE	TYPE	LEN	REQ	DESCRIPTION	VALIDATION
7	61	Commitment Date	COMMIT_DT		D	8			Required if any commitment information is entered. Must be < = registration date.
7	69	Commitment Expiration Date	COMMIT_EXPDT		D	8			Required if any commitment information is entered. Must be > COMMITMENT DATE. May equal "n" for not applicable.

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PHY REC #	REL POS	DATA ELEMENT NAME	CARE FIELD NAME	USAGE	TYPE	LEN	REQ	DESCRIPTION	VALIDATION
8	1	Component Code	COMP	KEY	N	3	Y		Must equal your TxMHMR Component code.
8	4	Record Type	REC_TYPE	KEY	N	1	Y	Transaction data record.	Must equal '1'.
8	5	Transaction Code	TRANS	KEY	N	2	Y	Batch registration transaction.	Must equal '05'.
8	7	Transaction Format Version	TRANS_VER	KEY	A	1	Y	Current version of transaction.	Must equal 'A'.
8	8	Logical Transaction Number	LOG_TRANS_NO	KEY	N	6	Y	Logical transaction number in transaction file.	Logical transaction numbers must be in ascending order in transaction file.
8	14	Physical Record Number	PHY_REC_NO	KEY	N	2	Y	Physical record sequence number within logical transaction.	Must equal '08'.
8	16	Cause Number	COMMIT_CAUSE		A	10		Court cause number.	If commitment type does not equal '01' (voluntary), or '31' (administrative hold) and does not equal '02' (respite), then this field is required.



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PHY REC #	REL POS	DATA ELEMENT NAME	CARE FIELD NAME	USAGE	TYPE	LEN	REQ	DESCRIPTION	VALIDATION
8	26	Commitment County	COMMIT_CNTY		N	3			If commitment type does not equal '01' (voluntary), or '03' (emergency) and does not equal '02' (respite), then this field is required. See 'COUNTY CODES' decode tables.
8	29	Legal Status	LEG_STAT		N	1			See 'LEGAL STATUS' decode table.
8	30	Recipient Number	RECIP_NO		A	9		Medicaid number	
8	39	HIC Number	HIC_NO		A	12		Medicare number	
8	51	Effective Date	EFF_DT		N	8	Y	Begin date of Medicare eligibility	Required for Medicare #
8	59	End Date	END_DT		N	8			